



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, June 25, 2018 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 25, 2018 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Fiorentino, Dr. Lakritz and Mayor Bernabei were present. Also present were James Adams, Christi Allen and Robert Knight.

Approve May 21, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the May 21, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve Amended February 26, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the amended February 26, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$382,190.87

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$382,190.87. Motion passed unanimously.

Approve Personnel

a. **Tuition Reimbursement for Colton Masters, Staff Sanitarian II (R5), for \$400.00 (In accordance with Provision 207.13 of the Canton City Health Code)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a tuition reimbursement for Colton Masters, Staff Sanitarian II (R5), in the amount of \$400.00 in accordance with the Canton City Health Code 207.13. Motion passed unanimously.

b. **Probationary Period Ending for Calsandra Marinchick, Pathways Community HUB Coordinator (R4), Effective June 26, 2018**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the probationary period ending for Calsandra Marinchick, Pathways Community HUB Coordinator (R4), with half a step increase of \$825.00 to a salary of \$40,872.00 effective June 26, 2018. Motion passed unanimously.

c. **Exceptional Appointment of Nathan Sobczak from Part-time APC Technical Assistant (PT3) to Full-time APC Engineering Technician (R5)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the exceptional appointment of Nathan Sobczak from part-time APC Technical Assistant (PT3) to full-time APC Engineering Technician (R5) at \$43,419.00 with a ½ step pay increase to \$44,441.00 after a 90-day satisfactory probationary period with a start date of June 26, 2018. Salary to come out of the APC funds (2331). Motion passed unanimously.

Dr. Lakritz arrived at this time, 12:08 PM

d. **Appointment of Part-Time Public Health Technicians – EH/OPHI (PT11)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to appoint Dennis Miller as a part-time Public Health Technician (PT11) at \$9.52 an hour with no 90-day probationary period with a start date of June 26, 2018 to work up to 13 weeks at an average of 30 hours a week. The salary to come out of Environmental Health general fund (1001 307001). Motion passed unanimously.

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e. Probationary Period Ending for Nejla Shaheen, Staff Sanitarian I (R4), Retroactive to April 1, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded Motion to approve the probationary period ending for Nejla Shaheen, Staff Sanitarian I (R4), with half a step increase of \$825.00 to a salary of \$40,872.00 retroactive to April 1, 2018. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for June 25, 2018

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the recommendations of the hearing officer for the June 25, 2018 hearings. Motion passed unanimously.

Approve Resolutions:

a. 2018-06: Amendment of Section 207.18 of the Canton City Health Code

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to table approval of this resolution until the July 23, 2018 Board of Health meeting. Motion passed unanimously.

b. 2018-07: Addition of Section 205.10 of the Canton City Health Code

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to table approval of this resolution until the July 23, 2018 Board of Health meeting. Motion passed unanimously.

Review Strategic Plan 2020

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to accept the revisions to Strategic Plan 2020. Motion passed unanimously.

Authorize a Contract with LexisNexis for Database and Search Services for \$180.00 a Month for a Period of July 1, 2018 through June 30, 2019

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to authorize a contract with LexisNexis for database and search services for \$180.00 a month for a period of July 1, 2018 through June 30, 2019. Motion passed unanimously.

Approve the Purchase of Two (2) Vehicles

- a. **2019 F-250 XL, 4x4 SD Regular Cab 8" Box for \$27,400.00**
- b. **2019 Ford Fusion for \$19,500.00**

Mr. Wyatt moved and Dr. Lakritz seconded a motion approve the purchase of the two (2) vehicles above. Motion passed unanimously.

Authorize a Contract with the Stark County Health Department for the FY2019 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$90,000.00 (Grant period runs from 07/01/2018 to 06/30/2019)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to authorize a contract with the Stark County Health Department for the FY2019 Public Health Emergency Preparedness (PHEP) grant in the amount of \$90,000.00 with a grant period of July 1, 2018 through June 30, 2019. Motion passed unanimously.

Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$13,500 from June 1, 2017 through August 31, 2018 to Support Continued Evaluation of the THRIVE effort

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize an agreement with the Sisters of Charity Foundation for an award to the Health Department for \$13,500.00 from June 1, 2017 through August 31, 2018 to support the continued evaluation of the THRIVE effort. Motion passed unanimously.

Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$13,500.00 for a Period of August 29, 2016 through September 30, 2018

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve an addendum agreement with Kent State University, College of Public Health for a comprehensive evaluation of the Canton/Stark THRIVE project for \$13,500.00 for a period of August 29, 2016 through September 30, 2018. Motion passed unanimously.

Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$150,668.00 from June 1, 2018 through May 31, 2020 to Support Continued Evaluation of the THRIVE effort and THRIVE Administrative Expenses Not Covered by Other Funding

Mr. Wyatt moved and Dr. Lakritz seconded a motion to authorize an agreement with the Sisters of Charity Foundation for an award to the Health Department for \$150,668.00 from June 1, 2018 through May 31, 2020 to support continued evaluation of the THRIVE project and THRIVE administrative expenses not covered by other funding. Motion passed unanimously.

Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$101,499.00 for a Period of June 1, 2018 through May 31, 2020

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an addendum agreement with Kent State University, College of Public Health for a comprehensive evaluation of the Canton/Stark THRIVE project for \$101,499.00 for a period of June 1, 2018 through May 31, 2020. Motion passed unanimously.

Authorize Agreements for THRIVE Project Components from January 1, 2018 to December 31, 2019 with My Community Health Center for CenteringPregnancy at an Amount not to Exceed \$149,792.00

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize agreements for THRIVE project components from January 1, 2018 to December 31, 2019 with My Community Health Center for CenteringPregnancy at an amount not to exceed \$149,792.00. Motion passed unanimously.

Approve an Addendum to the FY18 WIC Agreement with Stark County Health Department to Increase the Amount from \$380,314.00 to \$390,576.17 (a \$10,262.17 Increase) for the Period from October 1, 2017 through September 30, 2018

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an addendum to the FY18 WIC agreement with Stark County Health Department to increase the amount from \$380,314.00 to \$390,576.17 (a \$10,262.17 increase) for the period from October 1, 2017 through September 30, 2018. Motion passed unanimously.

Authorize Agreements to the Following Care Coordination Agencies Effective as of April 1, 2018 for Employment of Community Health Workers to Perform Care Coordination Services for Pregnant Women, Women of Childbearing Age and Adults with Chronic Disease using the Care Coordination Systems Pathways HUB Connect:

- a. Access Health Stark County
- b. Alliance Family Health Center
- c. CommQuest Services
- d. My Community Health Center
- e. Stark County Department of Job & Family Services
- f. Stark County Health Department

g. Stark Metropolitan Housing Authority

h. YWCA of Canton

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize agreements with the above care coordination agencies effective as of April 1, 2018 for employment of community health workers to perform care coordination services for pregnant women, women of childbearing age and adults with chronic disease using the care coordination systems Pathways HUB Connect. Motion passed unanimously.

Approve the FY19 Dental Sealant Grant Application and Initial Budget in the Amount of \$57,988.00 with a Grant Period of January 1, 2019 through December 31, 2019

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FY19 dental sealant grant application and initial budget in the amount of \$57,988.00. Motion passed unanimously.

Approve Travel Authorization

- a. Carl Safreed, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$175.05 (2331)
- b. Ron Jones, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$370.50 (2331)
- c. Nate Sobczak, Technical Assistant, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devices and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- d. Sam Norman, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devices and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- e. David Hampton, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devices and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- f. Amanda Morningstar, Nurse Practitioner, for Travel from 08/26/2018 to 08/30/2018, 2018 National STD Prevention Conference in Washington, DC at a Cost not to Exceed \$1,690.05 (2315)
- g. Annie Butusov, Epidemiologist I, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)
Approved \$232.24 at the May Board meeting – an additional \$146.24
- h. Dawn Miller, THRIVE Project Manager, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)
Approved \$232.24 at the May Board meeting – an additional \$146.24

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Diane Thompson reported to the board that Dr. Elias is hoping to present a statement to them soon regarding indoor vaping. Dr. Elias believes that the board's stance should be that smoke free also means vape free.
- b. Nursing/WIC – Diane Thompson reported that National HIV Testing Day will be on June 27 and that the division will be providing testing.

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She also reported that the 1-year anniversary for SWAP is this coming Friday and that they had recently received an Amazon Wish-list donation.

Laura Roach reported that a farmer's market with WIC contracted farmers will take place the same day as the July board meeting. She also reported that WIC's voucher redemption is slightly under the statewide rate but that she hopes to exceed that.

- c. Laboratory – Krys Henning reported that there have been outbreaks of Legionella at some local nursing homes and hotels and that the lab is performing surveillance testing.
- d. OPHI/Surveillance – James Adams reported to the board that Ohio Department of Health recently declared an outbreak of Hepatitis A with more than 9 cases statewide. The department has ordered additional vaccines to be made available to people without insurance.
- e. THRIVE – Dawn Miller reported that the Home Visiting council met recently and plans to meet at least quarterly. She reported that one result of the meeting is that visitors want more training, including self-defense training.

She additionally reported that there are several levels of evaluation currently occurring on the THRIVE project and that some of the funders have requested more information. The Kent State evaluation project has generated its quarterly report and included some very positive information regarding birth outcomes.

- f. Environmental Health – Mr. Adams reported that there were a total of 13 applications for the EH Director job posting and that we can expect to have a list from Civil Service in about two weeks.
- g. Air Pollution Control – Terri Dzienis reported that another Notice of Violation was sent to Republic Steel and that Ohio EPA will be issuing Findings and Orders soon.
- h. Vital Statistics – Robert Knight reported that web site ordering is now working.
- i. Fiscal Officer – Nothing additional to report
- j. Health Commissioner – Mr. Adams told the board that he will be leaving soon to attend the NACCHO Annual Conference in New Orleans.
- k. Accreditation – Rob Knight reported to the board that the department will be implementing a regular review, by the leadership team, of board actions and opinions, as required by PHAB.

Dr. Lakritz said that she believes antibiotic resistance is a topic that should be raised and that she would like to explore additional avenues for distribution of Hepatitis A vaccines and how to remove barriers for the community to receive the vaccine.

- l. Quality Improvement – Terri Dzienis reported that the QI committee is now beginning to implement the solutions proposed during the phone answering project.

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to accept the division reports. Motion passed unanimously.

Dr. Lakritz left at this time, 1:34 PM

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Other Business

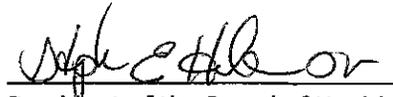
No other business was discussed

Announcement of Next Meeting: Monday, July 23, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, July 23, 2018 at 12:00 PM.

Adjourn

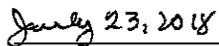
The meeting adjourned at 1:34 PM.



President of the Board of Health



Secretary to the Board of Health



Date of Approval